

COMPARISON OF RE-OPENING MEASURES FOR SCHOOLS ISSUED BY CROATIAN INSTITUTE OF PUBLIC HEALTH AND AISZ RESPONSES

CIPH	AISZ
<p>Health Guidelines</p> <p>Parents/guardians have an obligation to perform temperature checks on their children every day before arrival to the institution, in cases of fever they may not bring the child to the institution but must inform the principal of the institution by telephone and the pediatrician or family doctor for the purpose of decisions on testing and treatment of the child. If children develop symptoms of COVID infection whilst in the institution, the teacher immediately informs the parents, who in the shortest time possible must come pick up the child.</p> <p>Informing doctor by telephone urgently. Any suspicion of COVID-19 infection among employees or children (of which the parent/guardian has an obligation to urgently inform the principal by phone) the principal of the institution in agreement with the health director of the kindergarten must inform by telephone the appropriate epidemiologist for kindergartens, and must inform the appropriate school doctor for schools. Especially urgently and unavoidably the principal informs the appropriate epidemiologist/school doctor in cases of suspicion of groupings or infection of COVID-19 (two or more employees and/or children suspected from the same group/classroom/building etc.), as is the case with other infectious diseases that must be reported in Croatia, and according to the List of infectious diseases whose prevention and control is in the interest of the Republic of Croatia.</p>	<p>Health Guidelines</p> <p>Your child should stay at home or will be sent home if they have any of the following:</p> <p>If the child was in contact with someone displaying COVID symptoms or was diagnosed with COVID in his household or elsewhere. (School doctor must also be informed). If the child is displaying any of the following symptoms: Temperature higher than 37.5 C Respiratory symptoms (sore throat, cough, sneezing, runny nose, breathing difficulties) Sore muscles, aches or chills Loss of smell and/or taste Vomiting or diarrhea Skin rash/ Fingers or toes discoloration</p> <p>In the event that the results are positive, you should follow the Croatian Institute of Public Health guidelines regarding quarantine and self-isolation for the family. The student may not return to school earlier than the minimum quarantine requirement even if the student is feeling well. If the COVID-19 test is not advised, a normal absence process is followed and the child must remain home for a minimum of 48 hours or until symptom-free. Parents must be available to pick their child up within 45 minutes once they have been contacted by the school. Parents / emergency contacts will be expected to collect the child by car in order to avoid possible spread on public transport. While waiting for parents, students will be held in a designated quarantine area and will be required to wear a face mask. If a member of the family receives a positive COVID test result, the family should self-isolate and students must not come to school during this time. The length of quarantine is 14 days from the onset of symptoms. If the symptoms extend longer than 14 days, then you should remain in quarantine until you are 48 hours symptom-free.</p> <p>Your child should return to school if they are:</p> <p>Symptom-free, and are FEVER FREE for 48 hours without the use of antipyretic (fever-reducing) medicine (e.g. paracetamol, ibuprofen, etc.) and are fit enough to participate in all school activities. In the event of suspected COVID-19 testing, the student must not return to school until negative results have been received from the family's doctor. Please note, the School Doctor cannot authorize testing for COVID-19. On return to school following an absence due to an illness or isolation, students must be checked at the health office immediately upon arrival to school, before going to the classroom. Essential: Return to school after a communicable disease must be approved and certified by the Family Doctor / Pediatrician. Absences with medical causes and lasting more than three days should be excused with a doctor's certificate with certified physician's stamp, and turned in to the Principal's office. Seasonal Allergies</p> <p>Seasonal allergies can cause similar or the same respiratory symptoms as COVID-19 infection.</p> <p>Please ensure that your family doctor notes that in AISZ Medical Form.</p> <p>Parents must inform the school doctor of any allergies or any other medical condition that have been recently diagnosed.</p> <p>Parents must ensure that children have received their allergy medication before coming to school in order to avoid any misinterpretation or confusion of their symptoms.</p>
Hygiene procedures	Hygiene procedures

<p>Hand hygiene. It is important to make regular hand washing with soap and water possible. Hands are washed before entering the group/classroom, before and after preparing food, before eating, after using the restroom, after coming inside from outdoors, after blowing one's nose, and when hands look dirty. Running water and soap must be used, and water of any temperature is equally effective when soap is used. When hand washing adhere to the guidelines for proper hand washing: https://bit.ly/2ThY08M</p> <p>After washing hands with soap and water, hands must be dried with a single-use paper towel, which is disposed of in a trashcan with a lid.</p> <p>Hand disinfection. At the entrance of the kindergarten and school and in schools in several other easily accessible areas, it is imperative to place disinfectant dispensers for the sanitation of hands of school children and adults with instructions for use. Children of preschool age do not disinfect hands rather they engage in hand washing with water and soap more frequently. In school age children hand washing should also be given precedence.</p> <p>Disinfectant liquid is used in amounts of 1 to 2 ml on clean dry palms (usually one pump, or according to manufacturer instructions).</p> <p>Palms and the space between fingers must be rubbed together until dry, it is not necessary to rinse. It is necessary to monitor sufficient quantity of hand disinfectant and to inform the supervisor in case the dispenser has a small amount of disinfectant left so that more can be ensured.</p> <p>Cleaning of space. Points of contact such as door handles, window handles, work spaces, keyboards, consoles, faucets in restrooms and kitchens, buttons on toilets, remote controls, light/electrical switches, doorbells, elevator buttons and other points of contact that used by a larger number of people must be disinfected at the beginning and end of each shift at least twice a day. Avoid using air-conditioning and ventilation devices.</p> <p>Cleaning is implemented at times when children are outdoors or after they have left the institution.</p> <p>Disinfection of cellphones. It is mandatory for all employees to disinfect their own cellphones immediately upon arrival to the institution.</p> <p>Special work shoes. At the entrance to the room where children reside there must be ensured a space for putting on work shoes for all employees of preschool institutions. All others who enter the space of the institution must be given replacement shoes or disinfection of the soles of shoes. (In schools it is recommended to organize the disinfection of the soles of shoes.)</p>	<p>Prior to school opening, a deep cleaning of all classrooms and shared spaces has taken place. All students will receive a demonstration on how to wash their hands and instructions on social distancing rules. All staff will wear masks when in shared and public places outside the classroom and administration spaces where social distancing is difficult to maintain. Posters will be displayed around the school and in restrooms with hand washing instructions. Additional cleaning measures have been put into place such as daily cleaning of handrails, door handles, bathrooms. These measures will be intensified with additional cleaning personnel during the school day. Disinfection floor mats will be at each entrance in order to sanitize the soles of shoes on entering the building. Students' personal cellular phones must remain in the students backpack and not be used any circumstance during school hours.</p> <p>Staff members will receive the following cleaning materials:</p> <ul style="list-style-type: none"> Hand sanitizer Spray bottle of disinfectant Paper roll to wipe down Masks Gloves <p>The school has also purchased these additional supplies:</p> <ul style="list-style-type: none"> Masks Automatic Hand Sanitizer Dispenser Thermoscan thermometers Disposable gloves Dedicated bins for masks and gloves <p>In the event of student injury or safety concern, teachers are required to wear a mask and gloves and to minimize the direct student contact to as short a time as possible</p>
<p>Morning Health Check</p> <p>Not bring the child to the institution if the child has symptoms of respiratory disease (fever, cough, difficulty breathing, disorder of the olfactory and gustatory senses), if the child has been assigned self-isolation measures or if the child is infected with COVID-19.</p> <p>Parents/guardians have an obligation to perform temperature checks on their children every day before arrival to the institution, in cases of fever they may not bring the child to the institution but must inform the principal of the institution by telephone and the pediatrician or family doctor for the purpose of decisions on testing and treatment of the child.</p> <p>If children develop symptoms of COVID infection whilst in the institution, the teacher immediately informs the parents, who in the shortest time possible must come pick up the child.</p>	<p>Morning Health Check</p> <p>Prior to leaving home, parents must take their child's temperature each morning and record it in a designated notebook before arriving at school. This notebook is brought to school each morning by the student and presented at the entrance to the staff member on duty.</p>
<p>Arrival & Departure Expectations</p>	<p>Arrival & Departure Expectations</p>

<p>Entering kindergartens and schools. Children come to and leave school on their own, via organized transportation or escorted by a parent, depending on the decision of the parents, the same way they would arrive and leave if there were no epidemic. When they escort their children to kindergarten and if they choose to escort their children to and from school, it is recommended that as far as it is possible parents and other persons escorting the child avoid entering the institution. It is also recommended that in front of the entrance to the institution, whilst entering or exiting the institution, and in the institution that all persons maintain a distance of 1.5 meters. Distancing is not required for persons from the same household. Only one adult person is to be present as an escort for kindergarten children. If parents decide they want to escort children to school, there can also be only one adult person as an escort.</p>	<p>Designated Gates</p> <p>Staff: Door A (Main Gate Right) Before 07:40 Grade 6 - 12 Door A (Main Gate Right) Grade 2 - 5 Door B (Main Gate Left) Pre K - Grade 1 Gate C (East Gate) Arrival</p> <p>Parent cars cannot enter the campus before 07:40 in the morning for drop-off. If children arrive before 07:40 they will need to wait outside the campus.</p> <p>Students will be allowed into the school building beginning at 07:45 a.m.</p> <p>Students must use their designated grade level entrance only, even if they have a sibling who enters through a different entrance. At each designated grade level entrance, a school staff member will take the student's temperature and check the notebook. The temperature check facility will remain open until 08:15 a.m. Students showing a temperature above 37.5 will not be permitted to enter school. Students will wait in the designated area outside the building for pickup by parents. Once students have passed the screening they will be allowed entry. Students should then proceed to their homeroom or advisory classrooms. Students must be in class by 08:00.</p> <p>Departure</p> <p>Parent cars cannot enter the campus until 15:00 in the afternoon for pick-up.</p> <p>All students will be ready for pick up by 15:15 outside of their designated entrance/exit. All students must be picked up by 15:30. Teachers on duty, homeroom teachers and EAs will supervise pick-up. Public Transport</p> <p>Students are advised to wear face masks or coverings when travelling to and from school using public transport.</p> <p>Parents on Campus for Dropoff/Pickup</p> <p>Parents on foot can enter the campus prior to these times but must remain outside the building maintaining social distance. When arriving on campus, parents are to do drop-offs / pick-ups only. A child is always accompanied by only one, and if possible, the same adult to the school (or two adults should take turns accompanying the child). The adults accompanying the child should be from the same household. Parents will remain inside their cars until children are on board and then must depart.</p>
<p>Parents & Visitors on Campus</p> <p>Entry and delivery in the kindergarten or school. The entry door is opened via telephone or a bell during working hours or on-call times. On weekends/holidays/afternoons of workdays the door is opened by the employee on call. Deliveries for the purposes of the institution are handled by appropriate employees of the institution at the front entrance, and entry is allowed for only service personnel and other services whose for whose services there is an immediate need (which includes consistent implementation of preventive and epidemiological measures such as monitoring water for human consumption, health inspection of food etc.) with mandatory measures of disinfecting hands and wearing protective masks and replacement shoes if necessary. Not to accompany their child if they have symptoms of respiratory disease (fever, cough, difficulty breathing, disorder of the olfactory and gustatory senses), if they have been assigned self-isolation measures or if they have knowledge of being infected with COVID-19.</p>	<p>Parents & Visitors on Campus</p> <p>All visitors must complete the COVID-19 questionnaire within 24 hours of arrival and send to the school prior to arriving. Parents and visitors are not allowed to enter the school building except for emergencies or by previous appointment. Visitors and Parents will be provided with a face mask for moving around campus.</p>
<p>Movement of Students and Staff within the Buildings</p>	<p>Movement of Students and Staff within the Buildings</p>

<ul style="list-style-type: none"> • Avoidance of entry of other persons (for example for cleaning, maintenance, or food delivery) into the room so long as the children are in the room, • Passing through communal spaces should be limited to minimum time, and if it is necessary, passing through communal spaces is to be organized in such a manner that children and teacher from one academic group do not pass at the same time as other persons, encouraging the children during such passing not to touch surfaces or object 	<p>A one-way system will be in operation in most of the common areas of the school where possible, especially corridors and hallways. These will be clearly marked. This has been put in place in order to minimize the crossing of students with one another.</p>
<p>Lunch and Snack Procedures</p> <p>Eating may be organized in the cafeteria/dining room (it recommended to adhere to the guidelines for food service establishments, please reference the end of the document, with a note that the distance between children must be as large as possible taking into account the number of children and the size of the cafeteria/dining room; it is recommended that time spent in the cafeteria/dining room, gym, library and other communal areas be organized by academic group) or eating may be organized within the space where the children reside in such a way that the food is beforehand organized into individual portions</p>	<p>Lunch and Snack Procedures</p> <p>The cafeteria will not be operating as usual. A two-week menu will be published. By Friday at noon, lunches must be ordered for the following week. No lunches may be reserved or purchased on a day-by-day basis. Advance payment by wire transfer or cash in an envelope. There will be no payment at the point of the lunch service. Lower School students will eat in their homeroom classrooms. Students may bring lunch from home. The students will not have access to the microwave oven. Students are recommended to bring their food in environmentally friendly packaging, like a reusable box. Any lunch boxes or reusable containers used should be clearly named, and taken home for cleaning each day. Students will not be allowed to share their lunch with others.</p>
<p>Learning Environment</p> <p>The organization of work with children. It is recommended that time spent in kindergartens and schools be organized in the following way:</p> <ul style="list-style-type: none"> • inclusion of approximately between 15 and 20 children per educational group (which does not mean that 20 is the maximum number of children in a group); • organizing work in appropriate spaces that have a larger area must be considered as well as the possibility of separating the children into two groups or founding a new group because it is imperative to allow the inclusion of all children; for help with resolving specific organizational issues of individual environments, the institution should contact the appropriate Civil Protection Headquarters, • as much as possible physical contact (close contact) is to be avoided with children from one academic group and other children, parents/guardians of other children and other staff members, • each academic group resides in one appropriate room, • the teacher spends as much time as possible with children outdoors, • beds for daily naps, tables for eating and desks are arranged so that children lie and/or sit at as large a distance within the space (if possible, to maintain a distance of approximately 1.5 meters) but in such a way that all children are included in the institution. 	<p>Learning Environment</p> <p>General Classrooms have been organized to allow for 1,5 m distancing. For each class change, teachers will disinfect the desk and chairs. Departing students will wipe the desk and chair prior to leaving the class. Movement may be restricted to teachers changing classes as opposed to students for certain classes. The water fountains will be closed. Students must bring a full water bottle, clearly marked with their name. Students cannot share water bottles. They will fill their water bottles using the sinks in their classrooms. All other devices or materials used during the school day will be cleaned between uses or stored away from students until the object can be cleaned effectively.</p> <p>Lower School When LS students enter school, they go directly to their classrooms. The homeroom teachers will allow time at the beginning of the day for students to go to their lockers in a staggered fashion using color-coding of lockers. There will be no sharing of belongings or materials with other students. Lower School Students will be given a Learning Pack of all school supplies/materials for individual use including personal headphones with a microphone. This Learning Pack will not be able to be taken home. Students must not bring personal items (stuffed animals, toys, etc.) to school. All soft toys and pillows/cushions/blankets/carpets are removed from classrooms. Students will take home reading materials and books for the week each Monday and return them on Friday. These are the only school materials that should go home with Lower School students. Given the expected enrollment in the Lower School for August 2020, we will be able to accommodate all students from PreKindergarten to Grade 5 attending school every day while maintaining the prescribed social distance. If enrollment increases and the school no longer has adequate space for social distancing, contingency plans might include splitting grade-level cohorts into smaller groups or rotating cohorts of students between on-campus and virtual learning.</p> <p>Upper School The student body may be split into 2 cohorts/groupings for MS and HS that will run in sessions to be determined according to most current health guidelines. When a cohort is not in session at school, the expectation is that they will work virtually. Students are expected to be in school when their cohort is in session. Students that need to stay at home for health reasons will adhere to assignments posted on the academic platforms. The hallway lockers will not be in use. Students bring their belongings into the classroom with them. The only student materials that should be brought back and forth to school each day are one's charged laptop, assigned learning materials/tools for class, and a snack. These items should be stored in one bag that can be zipped or closed effectively. Computers need to be fully charged at home for the following day. Chargers may not be made available during the day by IT. Students must bring their own personal charger if there is a need for power during the day. There will be no sharing of belongings or materials with other students. All school supplies are cleaned regularly. If they cannot be washed they should be stored until they can be washed. Any personal items that a student brings to school must stay on their person or in their bag. Upper School students must bring their own headphones.</p>

The AISZ Crisis Response Team is planning for an August opening keeping aware that the situation will remain very dynamic all through the first semester if not longer. As such, we have planned three different options to meet the needs of such an unknown situation.

Option 1

On-Campus Learning

AISZ is preparing for on-campus learning commencing in August 2020. Strict public health guidelines and protocols which are in line with best international practice will be followed. At this critical time it is essential that parents, students and staff work in partnership with AISZ to share joint responsibility for the health and safety of our community. We expect to open the campus gradually to safely learn our new procedures and practices and to limit risk.

Features:

Reopening times will orient our community to the social distancing practices
Entrance through different doors and temperature screening will take place on entry
Physical distancing measures according to public health recommendations will be in place in all indoor spaces
All indoor spaces will have occupancy limitations based on physical distance recommendations
Decisions about athletics and after school activities will be made after school has started and reflect the current epidemiological situation. If the situation is conducive to after school activities these will commence as usual
Self monitoring of temperature at home prior to arrival at school will be expected and all students are to present the health diary to staff members on arrival
Campus access will be limited to parents, vendors and visitors. A Health Self Declaration must be completed before a prearranged scheduled visit to the school.

Option 2

Hybrid On-Campus Learning

The campus is open with some students learning from home and some come to campus. School leadership decisions or government policies regarding group size and physical distancing may limit how many students may be on campus at any one time. Students who are not on campus will continue their learning online synchronously and / or asynchronously

Features:

Synchronous Learning:

Teachers and Students are online together at the same time

Asynchronous Learning:

Learning activities and recorded lessons are accessed by students in their own time frame and schedule. Students have flexibility to attend to these as their personal schedules dictate.

The Crisis Response Team is evaluating and considering examples of hybrid programs from other schools around the world such as:

Students work in cohorts. Some cohorts are on campus one week and at home for one week;
Middle School Students are on campus for two days and then online at home for two days while High School is in session on campus;
Some students are at school in the morning and others in the afternoon.
The prevailing epidemiological situation will be a factor in determining the best practice for AISZ if the Hybrid On Campus Model was to be implemented

Option 3

AISZ Virtual Learning Program

Due to external factors AISZ is unable to open the campus and all learning must be online. The AISZ Online Virtual Learning Program will be a blend of synchronous and asynchronous learning activities. We have learned a great deal about this during Semester 2 2020, and the AISZ Online Learning will offer an engaging and flexible learning program in line with our Mission. We will continue to provide a Culture of Care even if we are not able to be on Campus together.

Features:

Synchronous Learning is where teachers and students are online together at the same time.

Asynchronous Learning is where learning activities and recorded lessons are accessed by students in their own time frame and schedule. Students have flexibility to attend to these as their personal schedules dictate.

A Blend of Programs is Also Possible:

	Learning and Support for Students
	Students of Concern
Outdoor Activities Physical activity. It is not recommended to teach physical education classes indoors.	Outdoor Activities Students are expected to adhere to all new procedures so the school can follow the guidelines for health and safety Outdoor play is allowed but students will not be able to play any games that involve contact or close proximity with each other. Staff will be on duty to support and enforce this. Recesses will be staggered in order to support social distancing effectively. Students who struggle to meet the new expectations will not be permitted on the playground Students must maintain a 1.5 meter distance when playing Children will be able to play on the playground equipment and use sports equipment