

Minutes PTA meeting Tuesday 3 December 2019

Attendance: Marije, Dineke, Lenka, Cathy, Lara, Nika, Katia, Paul Buckley, Stephen Dexter, Tamara Black, Nicky Sandmann, Petra Poljak, Isabella Magill

- 1) Nicky Sandmann Update
 - a. Drama and music departments are planning a dinner theatre two night event to take place on the 21st and 22nd of May (Wednesday & Thursday). The theme will be 'CLUE' with a cast of ten. PTA will coordinate communications and tickets as well as food on the night - this will be a PTA fundraising event.
- 2) Director Update
 - a. Thanks to PTA for their help with coordination and desserts for the Thanksgiving lunch. Director presented thank you cards for the PTA from third grade students.
 - b. Accreditation reports to be completed with parent focus groups. Tammy Black is coordinating planning team. Also coordinating with board members on leadership and finance and upper school students on future plans. Reports be finalized by April/May 2020 and accreditation visit to take place Sep/Oct 2020.
 - c. Hiring: Plan is to split grade 6 next school year which will mean that there will be two sections for each grade in Upper School from next school year. There are also plans for enhanced learning support. Paul Buckley to attend the recruitment fair in London in June.
 - d. The board communication task force recommendation is a single AISZ weekly general information newsletter to parents (incorporating Lower School, Upper School, Director and PTA communications). An editor will be hired for this position. Next phase will focus on a parent portal with newsletter archive as well as class sharing with parents for which Seesaw is used in the lower school and Managebac in the upper school.
 - e. Singalong is scheduled for 10:30am on December 19th.
- 3) Upper School Principal Update
 - a. Upper School grade level parent coffees are scheduled for December 12th.
 - b. Working with teachers on documentation of curriculum using a Managebac template.
- 4) Lower School Principal update
 - a. The lower school report cards have been revised to include standards and learning outcomes. Also incorporated are learner assets and a section for students voice.
 - b. LS curriculum is also in the process of being documented.
- 5) Petra Poljak Student Representative update
 - a. Boranka was very successful with 23 participants from AISZ US.
 - b. STUCO is organizing an Secret Santa event in black box for grades 9-12.
 - c. Toy Drive being coordinated by the National Honor Society (Ms. Box)

- d. Sredisce Sredisca Food Drive being coordinated by CASS - food donations are delivered to needy families in the local community.

6) PTA updates

- a. Proposed bake sale fundraiser will be postponed until the New Year as PTA just asked for parent support for Thanksgiving desserts.
- b. Bearwear will be displayed for sale along with gingerbread cookies during the Singalong event. PTA will investigate enabling online orders in Claslist.
- c. Proposed lower school student dance; Tammy Black would like to discuss further with Marije/Dineke.
- d. PTA offered their support to upper school and middle school STUCOs on upper/middle school events including organizing communications, posters, food, chaperones, decorations etc. Reps will communicate back to STUCOs.
- e. Proposed International Day event. PTA are happy to support the school with this event. Marije/Dineke to discuss further with Paul Buckley.
- f. Spring Dance: PTA to obtain quotes from multiple venues based on buffet meal, PTA provides wine, cash bar 120-150 attendees. It was agreed to ask Ms. Lana to provide live entertainment with DJ to follow.

Upcoming Meetings/Events:

19 December	Holiday Singalong
14 January	PTA Monthly
28 January	PTA General Meeting & Welcome Back Coffee
4 February	PTA Monthly
February TBA	(proposed) Student Dance
3 March	PTA Monthly
19 March	(proposed) International Day
7 April	PTA Monthly
25 April	Spring Dance
5 May	PTA Monthly
21 May	PTA General Meeting & Parent Talk
21&22 May	CLUE Dinner Theatre
2 June	PTA Monthly
5 June	Teacher & Staff Appreciation Day
18 June	Tears & Cheers