

## Minutes PTA meeting Tuesday 27 August 2019

**Attendance:** Marije, Dineke, Lenka, Cathy, Lara, Nika, Krisztina, Paul Buckley, Stephen Dexter, Tamara Black

- 1) Lower School Principal Update
  - a. New 10 day rotation schedule
  - b. Lower School Community Meetings on Fridays
  
- 2) Upper School Principal Update
  - a. Upper School now has two classes per grade to accommodate growth in enrollment
  - b. Three new upper school teachers were hired over the summer
  - c. Passion projects will evolve this year into grade level service learning projects. Each grade has a theme (elderly, environment etc).
  - d. New Performing Arts teacher this year will work in both Upper and Lower schools
  - e. Unity trips week of 15 September, advance team building sessions ongoing
  - f. Stephen will hold Upper School grade level meetings beginning the week of September 10th
  
- 3) Director update
  - a. Enrollment is now at 275, expected to be at 280 by end of year.
  - b. Victoria Taylor (US Embassy DCM) is the new AISZ Board Chair. The board will contribute to Bear Print each month. Board are seeking two parent reps.
  - c. Director is planning with faculty local field trips for each grade every semester.
  - d. Should PTA/parents become aware via Embassies of visiting authors, musicians etc. please advise Director.
  - e. MSA accreditation cycle this school year – self study covers early childhood to grade 12. Paul will ask some PTA member to participate on the leadership team.
  - f. Requirement for respect of 20km speed limit and dedicated school parking spaces to be communicated in Bear Print.
  
- 4) PTA President update
  - a. Three new PTA team members; Krisztina, Lara and Cathy. PTA are seeking two teacher reps and two student reps.
  - b. PTA meetings will take place on the first Tuesday of every month in room 226. Additional meetings will be arranged ad hoc as needed for event planning. Marije will ask Martina to add PTA monthly meetings to Director and Principals' calendars.
  - c. Marije will distribute bylaws to attendees.
  - d. Marije will send PTA letter and draft calendar today.
  
- 5) Back To School Nights - Upper School: 29 August. Lower School: 5 September. PTA will be present with Bear Wear Merchandise and to collect contact information from parents for class parents.

- 6) PTA Welcome Coffee next Tuesday 3 September. Andrea and Stephanie will talk about transitioning in.
- 7) Welcome Picnic 28 September: PTA team will meet next week post PTA coffee to plan picnic.
- 8) Terry Fox Run 29 September: PTA to sponsor shirts again this year.
- 9) Merchandise: Meeting potential new supplier on 29 August. Buttons will be added to merchandise. Also considering other items. Discussion on requirement for consistency of the bear logo.
- 10) Communications:
  - a. PTA will communicate to parents via website and Facebook
  - b. PTA may send communications to principals for inclusion in their newsletters on first and third Fridays monthly – send via email with subject line “Newsletter PTA Submission” day prior by noon. Director’s Bear Print is sent out at end of each month.
  - c. PTA will discuss with Colin PTA Flyer which can be incorporated into package to new parents.
  - d. PTA will discuss with Colin possibility of buy and sell section on website for new and departing families.
- 11) Paul will advise Winter Concert performance dates.
- 12) Discussion on draft calendar. Carnival and Easter Hunt will be omitted. International Day will be added in February as a joint school/PTA event.

Upcoming Meetings:

2019

3 September	Picnic Planning (will take place after the Welcome Coffee)
1 October	PTA Monthly
5 November	PTA Monthly
3 December	PTA Monthly

2020

14 January	PTA Monthly
4 February	PTA Monthly
3 March	PTA Monthly
7 April	PTA Monthly
5 May	PTA Monthly
2 June	PTA Monthly